

Exclusive Excursions Lost and Found Policy

At *Exclusive Excursions*, we understand that sometimes personal belongings may be misplaced or lost during our holistic wellness retreats and events. To assist our participants in recovering their lost items and ensure a seamless experience, we have established the following Lost and Found Policy:

1. Reporting Lost Items:

- If you have misplaced or lost an item during your stay at any Exclusive Excursions event site, please report it to our staff as soon as possible.
- You can notify any member of our team, including retreat leaders, instructors, or front desk staff, about the lost item.

2. Lost Item Log:

- Upon receiving a report of a lost item, our staff will document the details of the lost item, including a description, location where it was last seen, and any other relevant information.
- This information will be logged into our Lost and Found register for reference and tracking purposes.

3. Search and Retrieval:

- Our staff will make every effort to locate and retrieve lost items in a timely manner.
- We will conduct thorough searches of relevant areas where the item was last seen, including yoga studios, dining areas, accommodation facilities, and other common spaces.

4. Notification of Recovery:

- If a lost item is found, we will make every effort to notify the owner promptly.
- We will contact the owner via the contact information provided during registration or booking, such as email or phone number, to inform them of the recovery of their item.

5. Collection of Lost Items:

- Owners of lost items may collect their belongings from the designated Lost and Found areas.
- Proper identification or proof of ownership may be required to claim the lost item.

6. Unclaimed Items:

- If a lost item remains unclaimed after a reasonable period of time, Exclusive Excursions reserves the right to dispose of the item in accordance with applicable laws and regulations.
- Unclaimed items of value may be donated to local charities or organizations in need.

7. Disclaimer:

- *Exclusive Excursions* is not liable for any lost, stolen, or damaged items during our retreats and events. Participants are responsible for always safeguarding their personal belongings, at all times.
- We recommend that participants label their belongings with their name or contact information to facilitate the return of lost items.

Thank You for Your Cooperation:

- We appreciate your cooperation in adhering to our Lost and Found Policy and helping us maintain a smooth and enjoyable experience for all participants at *Exclusive Excursions*.